

Meeting: **Otterpool Park LLP - Members/Owners**
Date: **11 May 2022**
Time: **10.00 am**
Place: **Remote meeting - Zoom**

To: **Council Representatives:**
Councillors Miss Susan Carey and David Monk
Nominee representative: Ewan Green (Director of Place)
Statutory Officers:, Susan Priest (Chief Executive) Amandeep Khroud
(Assistant Director, Governance and Law), Charlotte Spendley
(Director of Corporate Services) and Jemma West (Committee
Services Specialist).

Otterpool Park LLP representatives:
Luke Quilter (Chairman),
Councillors Mrs Jenny Hollingsbee and Rebecca Shoob (Directors),
Andy Jarrett (Director) and Mark Dodson (Head of Finance).

This meeting is not open to the public

1. **Apologies for absence**
2. **Declarations of interest (Pages 3 - 4)**
3. **Minutes**

To confirm as a true record the minutes of the meeting held on 14 January 2022.

4. **Business Plan Update**

This report provides an update from Otterpool Park LLP Managing Director in relation to delivery of the business plan. The report also presents the outcome of the process to select housebuilders for Phase One of the Otterpool Park masterplan.

Queries about the agenda? Need a different format?

Contact Jemma West – Tel: 01303 853369
Email: committee@folkestone-hythe.gov.uk or download from our
website

www.folkestone-hythe.gov.uk

5. **Finance update**

To receive an update on finance for 2021-22.
To receive an update on staff resources.

6. **Governance Framework**

To receive an update on:

- Strategic Land Agreement
- Funding Agreement(s)
- LLP Operational Policies

7. **Strategic Risk register**

This Strategic Risk Register for the Otterpool Park LLP (as at May 2022) is presented for review, with attention to risks that have been reviewed / re-profiled.

8. **Any other Business**

1. Engagement with Homes England
2. Promotional Film